

April, 2005

## TRINITY UNITING CHURCH DANDENONG - SCALE OF CHARGES FOR THE USE OF CHURCH PREMISES AND ALL HALLS & BUILDINGS

### FOR OCCASIONAL USE OF - 1. CHURCH - 2. HALLS - 3. FELLOWSHIP AREA

Minimum charge -- **\$50.00 for up to 3 hours** for the use of any one area.

Usage beyond three (3) hours incurs a cost of **\$15.00 for each additional hour**

The Booking Officer must sight a Public Liability Insurance policy for groups wanting casual use.

The charge is to be paid to the Booking Officer at the time of the use.

The U.C.A. can provide a one-off policy for non-church users at a cost of \$55 to be paid before use.

Hire of tables /chairs - **\$5** for a table, **\$1** per chair

### REGULAR USERS/TENANTS

The following users/tenants have been negotiated separately and with the exception of those sponsored by Trinity must provide Public Liability Insurance and adhere to the policies and procedures established for the care of the property as determined by the Church Council.

- 1. TRY Youth and Community Services** - \$750.00 per month for the Parish House. In exchange for reduced rental TRY is renovating the house. Costs other than those of a major amount are met by TRY.
- 2. SEENA BIRD DANCING ACADEMY-** Barber and Hateley halls are used on Tuesday and Thursday evenings and all day on Saturdays during school terms with two gymnastic classes in Jennings Hall of a Saturday. The cost is calculated on an hourly basis of \$8.00 per hall on a Saturday, \$7/hall of a weekday. This includes the use of the Jennings Hall kitchen.
- 3. COOK ISLANDER FELLOWSHIP** Church and Fellowship Area from 2-6 pm on Sundays. When having a feast Jennings or Hateley Halls are used and the kitchen. Sunday School meets in Hateley Hall at 12.30 each Sunday. Recently a Youth Club has been meeting in Jennings Hall on Friday nights from 5.30-10p.m. The current rate of hire is \$150.00 per month.  
Note: Weddings and funerals incur the same costs as per attached list.
- 4. SAIL** - Sudanese Australian Integrated Learning. The Dandenong group is sponsored by Trinity. Jennings Hall is provided on Saturdays between 11am-1-30pm free of charge.
- 5. ASYLUM SEEKER AND REFUGEE PROGRAM** - The Caretakers Cottage has been made available for the program for a 12 month trial period commencing October 2004. Facilities are made available to David Spitteler free of charge as an outreach program.
- 6. TALKING BOOK LIBRARY** - Facilities are made available free of charge for the recording of the Dandenong Journal for distribution to visually impaired people.
- 7. WALLARA** - Centenary Hall and Office - \$250/week payable by the 15th of each month
- 8. OUR LADY OF LEBANON MARONITE CATHOLIC PARISH** use the Church each Saturday evening between 6-7-30 and either the Fellowship Area or Jennings Hall occasionally for supper. \$75/wk

### CHARGES FOR WEDDINGS:

Church (not including church members)	\$100.00
Church Officer on duty, including cleaning and location of 'no parking' signs etc.	\$ 50.00
Flowers (additional costs if special or exotic flowers requested)	\$ 50.00
Organist	\$100.00
Minister	\$150.00
Administration - forms etc	\$10.00

### CHARGES FOR FUNERALS:

Non-members - use of the Church and Church Officer only (as above)	\$150.00
Organist	\$100.00
Minister	\$150.00

*The Catering Committee has a separate charge if refreshments are required.*